

**SAMPLE AUDIT FORMAT FOR LOCALE OR GRANDE**

**AUDIT**

Cabane Locale # \_\_\_\_\_

Grande Cabane de \_\_\_\_\_

Fiscal Year 20\_\_

July 1, 20\_\_ through June 30, 20\_\_

EIN # \_\_\_\_\_

(this is your employer identification number issued by Federal IRS)

**OPENING BALANCE** (amount of money in your accounts on July 1) \$0000.00

INCOME: (These are total of all monies deposited to your account)

Dues collected	\$0000.00
Funds for Voiture Programs	\$0000.00
Fundraisers	\$0000.00
Donations	\$0000.00

**TOTAL INCOME** \$0000.00

**TOTAL FUNDS AVAILABLE THIS FISCAL YEAR** (Opening bal. + total income) \$0000.00

**DISBURSEMENTS** (these are expenses/monies paid out)

Nationale per capita dues	\$0000.00
Grande per capita dues	\$0000.00
Funds donated to programs	\$0000.00
Locale expenses (ie postage, printing, supplies)	\$0000.00

**TOTAL DISBURSEMENTS** \$0000.00

**CLOSING BALANCE JUNE 30, 20\_\_** (total funds available minus total disbursements) \$0000.00

(closing balance figure should match your bank balance and is your "opening balance" for next audit)

*This form is meant as a Sample format. Locale and/or Grandes may use their own format.*

**A copy of the Locale and Grande Audit report should  
be sent to Cabane Nationale each year.**